



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
September 11, 2014
3pm
LRC Conference Room**

1. Approve agenda
2. Approve minutes: 8.14.14
3. Student Success Report Update
4. Student Success: Brainstorm
5. Equity Report data and discussion
6. Job Fair
7. Probation Dept. Outreach
8. 2014-2015 Calendar
9. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
September 11, 2014
3pm-4pm

Members Present: Stephen Eaton, Carl Yuan, Samera Kabir, Kim Young, Rich Johnston, Sandi Thomas, Nancy Olson, Jerry Peters, Paulette Pereira, Carl Delzell

Absent: Joann Garcia, Penny Shreve, Gustavo Bento, Heather Caldon, Lena Zeyouma, Gloria Webster, Morgan Bohnsack, Kyri Freeman, Megan Freeland, Reggie Ellis

Approve Agenda

Motion-1st: Stephen 2nd: Kim

All in favor

Approve Minutes: 8.14.14

Motion-1st: Samera 2nd: Nancy

All in favor

Student Success Report Update

The report will need to be completed and mailed by the October 17th deadline. Kim Young is currently working with other people on campus to gather data for the report. Mr. Eaton and Kim will be attending Student Success training the week of September 15th.

History of this committee was setting up events for students but we need to shift away towards programs for completion and success.

Student Success Brainstorm

The history of the committee was to set up events for students. Now the committee will need to spend time shifting towards programs for completion and success. The main focus is to determine what success at BCC looks like now and determine what success should look like in the future.

The committee recognized three areas of improvement:

1. Work Career Readiness:
 - a. Employers have expressed that students do not have the necessary skills when it comes to career readiness.
 - b. They lack common workplace etiquette including cell phone usage, punctuality, dress code standards, etc.
 - c. Possible solutions
 - i. Curriculum changes
 - ii. Policy changes
 - iii. Workshops
 - iv. Mentoring
 - v. Integration- Start Early with college students and even K12
2. Curriculum:
 - a. Require students to take math, English and orientation their first year
 - b. Basic Skills- Standards-Prereq
 - c. Data Mining

Student Success & Equity Cmte

Meeting Date: September 11, 2014

Minutes Approved: September 25, 2014

3. Engagement:
 - a. Expand Student Handbook
 - b. Early Alert/SARS
 - c. 2yr plans/SEP/Awareness
 - d. Workshops
 - e. Information-Proactive-Simplify

Equity Report data and discussion

Carl passed out current draft of the equity report. The report is now due in January instead of October. It is currently being worked on and as progress takes place, Carl will bring it back to the committee for review. The committee should begin to start thinking about goals and activities by looking at the data provided.

Job Fair

Tentative Job Fair March 12, 2015.

Motion: The Job Fair be held during the times of 10 am and 2 pm.

1st: Jerry 2nd: Sandy

All in favor.

Motion: The Job Fair will be held on March 12, 2015.

1st: Jerry 2nd: Carl.

All in favor

Probation Department Outreach

Tabled

2014-15 Calendar

Due to the fact that not everyone was in attendance based on class schedules the calendar and time of meeting will be decided at the next meeting on September 25th. Melissa will email everyone possible times and dates to have a consensus of times and dates. The committee did agree to meet twice a month.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
September 25, 2014
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 9.11.14
3. Committee description
4. Student Success Report Update
5. Equity Report Update
6. Job Fair
7. Probation Dept. Outreach
8. 2014-2015 Calendar
9. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
September 25, 2014
3pm-4pm

Members Present: Stephen Eaton, Carl Yuan, Samera Kabir, Kim Young, Rich Johnston, Sandi Thomas, Nancy Olson, Jerry Peters, Joann Garcia, Penny Shreve, Heather Caldon, Maricela Angulo, Gloria Webster, Morgan Bohnsack, Kyri Freeman, Megan Freeland, Reggie Ellis
Absent: Gene Low, Paulette Pereira

Approve Agenda

Motion-1st: Jerry 2nd: Sandi
All in favor

Approve Minutes: 8.14.14

Motion-1st: Nancy 2nd: Jerry
All in favor

Committee Description

The committee reviewed the purpose statement and description.

Motion: To accept the following changes to the purpose statement and description-

Purpose Statement: The purpose of the ~~Equity and Student Success and Support Program~~ Committee is to ensure student access and success in an environment that fosters equity and diversity in compliance with appropriate regulations.

Description: This committee is responsible for the Student Success Plan and the Student Equity Plan and represents the institution's commitment to provide a hospitable and student-centered environment; increase student access and success by providing necessary support services; foster awareness and respect ~~for ethnic and cultural~~ diversity.

1st: Joann 2nd: Megan
All in favor

Student Success Report Update

The committee reviewed the report, had a discussion and made changes. The committee agreed to approve the documents content and move it forward to the Academic Senate.

Motion: To approve the documents content and move it forward to the Academic Senate.

1st: Heather 2nd: Sandi
All in favor

Equity Report Update

Nothing to report.

Job Fair

Issue already resolved

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Meeting Date: September 25, 2014
Minutes Approved: October 23, 2014

Probation Department Outreach

Still waiting on the Probation Department to inform the Committee on what type of services they are looking for.

2014-15 Calendar

The committee agreed to the proposed meeting dates and a 3pm meeting time.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
October 23, 2014
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 9.25.14
3. Student Success Report Update
4. Equity Report Update
5. College and University Day Overview
6. Probation Dept. Outreach
7. High School Outreach
8. Financial Literacy-Wendy Packer
9. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
October 23, 2014
3pm-4pm

Members Present: Gene Low, Carl Yuan, Samera Kabir, Kim Young, Rich Johnston, Nancy Olson, Jerry Peters, Joann Garcia, Penny Shreve, Heather Caldon, Maricela Angulo, Gloria Webster, Kyri Freeman, Megan Freeland, Reggie Ellis
Absent: Paulette Pereira, Stephen Eaton, Sandi Thomas, Morgan Bohnsack
Guest: Wendy Packer, Glenn Barr

Approve Agenda

Motion-1st: Jerry 2nd: Joann
All in favor

Approve Minutes: 9.25.14

Motion-1st: Jerry 2nd: Heather
All in favor

Student Success Report Update

The report was Board approved and turned in on time. The College is in compliance with the Student Success Report.

Equity Report Update

Carl provided data for the report. Kim provided PowerPoint with findings based on the data. The committee determined the following areas will be pursued over the next year and included in the Equity Report.

1. Access to services
 - a. Signage
 - b. Phone
 - c. Web Directory
2. Distance Education
 - a. Financial Aid
 - b. REF (Regular Effective Contact)
 - c. Proctor U
 - d. Prerequisites
 - e. Reading Requirements
 - f. Introduction to Online Classes/Orientation Hold
 - g. Faculty Training
 - h. Feedback Process
3. Foster Youth
 - a. Need to identify
4. Poverty Stricken Students
 - a. Pair up with Special Programs

College and University Day Overview

Attended: 140 BCC students, 5 faculty, and 32 high school students. High School students received a workshop and campus tour. The CSU controller who determines dates for college fairs provided a questionnaire for feedback. This

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Meeting Date: October 23, 2014
Minutes Approved:

year Samera stated that BCC would like a date change to accommodate great shake out and the High Desert Opportunity Fair being on the same day.

Probation Department Outreach

Working on her calendar and will get back to us.

High School Outreach

We are following up with 2014 seniors who did not attend BCC. A workshop will take place on November 21st. An invitation will be sent out inviting them to participate in a spring 2015 registration preparation session.

Financial Literacy

Our students are not financially literate. The Chancellor's Office provide all of the information including workshop PowerPoints, quizzes and information for financial literacy. Student Success and Equity committee members agreed to be part of a team that will review the checklist and begin promoting activities for student literacy. One suggestion included adding a standard link on all of our class pages. The team consist of Nancy, Joann, Samera, Christina, Gloria and Jaime.



**Barstow Community College
MEETING AGENDA**

***Student Success and Equity Committee
November 20, 2014
3pm
LRC Conference Room***

1. Approve Agenda
2. Approve Minutes: 11.06.14
3. Equity Report Review
4. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
November 20, 2014
3pm-4pm

Members Present: Stephen Eaton, Carl Yuan, Samera Kabir, Kim Young, Nancy Olson, Joann Garcia, Maricela Angulo, Gloria Webster, Megan Freeland, Paulette Pereira, Morgan Bohnsack, Gene Low, Kyri Freeman, Rich Johnston
Absent: Sandi Thomas, Carole Blake, Jerry Peters, Heather Caldon, Reggie Ellis, Penny Shreve
Guest: Ibrahim Aboud

Approve Agenda

Motion-1st: Joann 2nd: Jerry
All in favor

Approve Minutes: 11.6.14

Motion-1st: Megan 2nd: Samera
All in favor

Equity Report Update

The committee reviewed the final draft of the equity report and agreed to move it forward to the Academic Senate and President's Council for review.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
November 6, 2014
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 10.23.14
3. Equity Report Update
4. Other

Additional Information:

For review goal and planning sections of the Equity Plan for Foster Youth and Distance Education.

Barstow Community College
Student Success and Equity Committee Meeting Minutes
November 6, 2014
3pm-4pm

Members Present: Stephen Eaton , Carl Yuan, Samera Kabir, Kim Young, Nancy Olson, Joann Garcia, Penny Shreve, Maricela Angulo, Gloria Webster, Megan Freeland

Absent: Paulette Pereira, Sandi Thomas, Morgan Bohnsack, Carole Blake, Gene Low, Rich Johnston, Jerry Peters, Heather Caldon, Kyri Freeman, Reggie Ellis

Guest: Api Lealofi

Approve Agenda

Motion-1st: Jerry 2nd: Megan

All in favor

Approve Minutes: 10.23.14

Motion-1st: Stephen 2nd: Jerry

All in favor

Equity Report Update

The committee addressed one of the four goals of the Equity Report, poverty stricken students.

1. Single Parents
2. Job Obligations
3. Time Management
4. Tutorial
 - a. Khan AC
5. Transportation
 - a. Bus
6. Basic Skills
 - a. Online
7. Internet/Computer Access
8. Adult Ed-GED
9. Cohorts/NKShop
10. Alternate Location
11. Online Support
12. Open Lab
13. Mentoring
 - a. Kim
 - b. Joann
 - c. Gloria
 - d. Nana
 - e. Api

Other

The committee received a section of the equity report that included the plan for foster youth and distance education. The committee is to review the information and bring any changes or discussion elements to the next meeting.

Student Success & Equity Cmte

Meeting Date: November 6, 2014

Minutes Approved: November 20, 2014



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
January 29, 2014
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 11.20.14
3. High School Outreach
4. Aid for School Update
5. Student Center
6. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
January 29, 2015
3pm-4pm

Members Present: Stephen Eaton, Carl Yuan, Samera Kabir, Kim Young, Nancy Olson, Joann Garcia, , Gloria Webster, Megan Freeland, Paulette Pereira, Gene Low, Kyri Freeman, Heather Caldon, Penny Shreve
Absent: Sandi Thomas, Carole Blake, Jerry Peters, Reggie Ellis, Maricela Angulo, Morgan Bohnsack, Rich Johnston
Guest: Glenn Barr, Rick Hernandez

Approve Agenda

Motion-1st: Penny 2nd: Nancy
All in favor

Approve Minutes: 11.20.14

Motion-1st: Penny 2nd: Gene
All in favor

High School Outreach Update

A team went to SVHS on 1/21/15 to assist the seniors in completing their student success steps. Fifteen students signed up but only seven students participate. Dates for Baker High School and Excelsior have been set for February and March. BHS has been a little more challenging, Mr. Eaton made contact with Mr. Delton and dates for the outreach process are being proposed.

Aid for School Program Update

Thirty eight students were accepted for the initial group. Two students may fall into the foster youth category. Heather suggested that the program refer to the Chancellor's office definition of foster youth to confirm their status. In speaking with the students there are some who have a greater need. They are being evaluated on a case by case basis to see if additional accommodations can be made for them. A second application period will begin March 1st to allow students who start classes on March 23rd. Twenty five additional students can be accepted to the program at that time.

Student Center

The budget could double if the Governor's budget is approved. The additional funds plan on being used to best serve the students. A proposal was submitted to change the IPAC into a Student Success Center for the Title V grant. The College did not receive the grant but the information was repurposed for the student success and equity funds. Kim proposed an overview of the center. The committee agreed that it was not feasible to combine Tutorial and the Transfer Center. Since the Transfer Center will continue to stay in their current location the Veteran's Center would have to find a new home. Gene suggested that a new location be found for the Veteran's Center with a place to smoke before moving them out. Rick also suggested to open the back of the IPAC to initiate better flow for people coming on campus and using the information center.

Other

Outreach request: There have been multiple request for numerous types of outreach and the question to the committee is: Should this be where those request are taken and considered? At this time there is not a staff member dedicated to filter those request and the Student Success and Equity committee is not the place to consider those request. Mr. Eaton will take the issue up with Cabinet and return with additional information.

Student Success & Equity Cmte
Meeting Date: January 29, 2015
Minutes Approved: February 12, 2015



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
February 12, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 1.29.15
3. Outreach updated
4. Student Success Center
5. Title V- Student Success & Equity Committee Representation
6. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
February 12, 2015
3pm-4pm

Members Present: Carl Yuan, Samera Kabir, Kim Young, Nancy Olson, Joann Garcia, Kyri Freeman, Heather Caldon, Gene Low, Paulette Pereira, Sandi Thomas, Jerry Peters, Maricela Angulo
Absent: Carole Blake, Reggie Ellis, Morgan Bohnsack, Rich Johnston, Stephen Eaton, Gloria Webster, Megan Freeland, Penny Shreve
Guest: Kenneth Young

Approve Agenda

Motion-1st: Sandy 2nd: Heather
All in favor

Approve Minutes: 1.29.2015

Motion-1st: Nancy 2nd: Heather
All in favor

Outreach Update

Departments receive numerous emails for outreach events. Two events have been targeted for attendance: BHS and Riverside Prep. Joann will be attending along with Sandi from CTE and Lesia from Special Programs. Heather will be taking the issue of outreach responsibility to the Enrollment Management Committee. The will determine where the College's outreach need to be targeted to and what resources to provide. Outside entities are always calling for assistance or to offer up their resources to BCC. Everyone is encouraged to send outside resource opportunities over to Kim. She will determine if they will be community partners to be used in the Student Success Center.

Student Success Center

Everyone was presented with a diagram of the Student Success Center at the last meeting. The Vets Center will take over a study area next to AFS office until they are found a permeate space. The committee continued the discussion on the types of positions needed to run the center and the order of importance for hiring purposes.

- Staff persons:
 - receptionist for info area
 - Difficult to get qualified tutors-professional experts or faculty/ Classified. Faculty is looking at having better training for our tutors.
 - Labs- We have overall faculty leadership/with classified and student worker assistance. Workshop rooms to become labs.
 - Advisor/AFS

Ranking:

1. Advising/AFS
2. Tutorial
3. Info person

Title V-Student Success and Equity Committee Representative

The District hired a consultant to review and update the Title V Grant. The Student Success and Equity Committee is being asked to volunteer and speak to the consultant on March 2nd. The following member volunteered: Heather- Tentatively, Nancy, Gloria, Gene.

Student Success & Equity Cmte

Meeting Date: February 12, 2015

Minutes Approved: February 26, 2015

Other:

2013- 2014 3SP expenditures were submitted to the state.

The category of Foster Youth has been determined and the District will include guardianship and ward of the state.

Barstow High School outreach: The application process took place on February 5th and 6th. Melissa, Samera, Kim and Jose assisted BHS in filling out their applications on the 5th and Michelle Lopez worked with the BHS instructors to get the rest done on the 6th. We are currently working through the list of BHS student to tag students who did not apply and provide BHS with a makeup day.

Student Success & Equity Cmte

Meeting Date: February 12, 2015

Minutes Approved: February 26, 2015



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
February 26, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 2.12.15
3. Student Success Center Update
4. Outreach updated
5. AP 4321 Grade Changes & AP 4240 Academic Renewal
6. Student Success in the Library
7. Institutional Set Standards
8. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
February 26, 2015
3pm-4pm

Members Present: Carl Yuan, Kim Young, Nancy Olson, Joann Garcia, Kyri Freeman, Heather Caldon, Gene Low, Paulette Pereira, Sandi Thomas, Jerry Peters, Rich Johnston, Stephen Eaton, Gloria Webster, Megan Freeland,
Absent: Carole Blake, Morgan Bohnsack, Penny Shreve, Maricela Angulo, Samera Kabir
Guest:

Approve Agenda

Motion-1st: Gene 2nd: Kyri
All in favor

Approve Minutes: 2.12.2015

Motion-1st: Gene 2nd: Jerry
All in favor

Student Success Center Update

Kim is having discussions with various departments on the implementation of the Student Success Center. The resubmission of the Title V Grant may change the plans in place. The committee was reminded that they are a recommending body and the center could be very different then what was discussed at the committee level.

Outreach Update Center

Silver Valley High School, Baker High School and Excelsior are done with their student success steps. The team is currently working with Barstow High School. The plan is to have Barstow High School Students on campus in groups of a 100 the last week of April. The committee was informed that they me be asked upon to participate in campus tours and workshops. Kim is currently making contact with Central High School.

Enrollment management is having a discussion on the responsibilities of student outreach opportunities.

AP 4240 Academic Renewal & AP 4231 Grade Changes

Committee reviewed the changes based on the CCLC. The committee is to review them and bring back any concerns or discussion items for the next meeting where a vote will be taken to move both AP4240 and AP4231 to the next level.

Student Success in the Library

Kyri gave a presentation on the resources in the library that relate to student success and encouraged everyone to share the information with others and students.

Institutional Set Standards

Carl gave a presentation on the Institutional Set Standards for 2013-14. The information is being used to begin a dialog on the areas the college needs to work on when it comes to our set standards.

Other: March 12th meeting will be cancelled.

Student Success & Equity Cmte
Meeting Date: February 26, 2015
Minutes Approved: March 26, 2015



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
January 29, 2014
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 11.20.14
3. High School Outreach
4. Aid for School Update
5. Student Center
6. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
January 29, 2015
3pm-4pm

Members Present: Stephen Eaton, Carl Yuan, Samera Kabir, Kim Young, Nancy Olson, Joann Garcia, , Gloria Webster, Megan Freeland, Paulette Pereira, Gene Low, Kyri Freeman, Heather Caldon, Penny Shreve
Absent: Sandi Thomas, Carole Blake, Jerry Peters, Reggie Ellis, Maricela Angulo, Morgan Bohnsack, Rich Johnston
Guest: Glenn Barr, Rick Hernandez

Approve Agenda

Motion-1st: Penny 2nd: Nancy
All in favor

Approve Minutes: 11.20.14

Motion-1st: Penny 2nd: Gene
All in favor

High School Outreach Update

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Aid for School Program Update

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Student Center

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Other

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Student Success & Equity Cmte
Meeting Date: January 29, 2015
Minutes Approved: February 12, 2015



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
March 26, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 2.26.15
3. Outreach updated
4. AP 4321 Grade Changes & AP 4240 Academic Renewal
5. Equity Report
6. Institutional Effectiveness Targets for Completion
7. Summer Committee Membership
8. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
March 26, 2015
3pm-4pm

Members Present: Carl Yuan, Kim Young, Kyri Freeman, Heather Caldon, Gene Low, Jerry Peters, Stephen Eaton, Gloria Webster, Megan Freeland, Carole Blake, Penny Shreve
Absent: Morgan Bohnsack, Maricela Angulo, Samera Kabir, Nancy Olson, Joann Garcia, Paulette Pereira, Sandi Thomas, Rich Johnston

Approve Agenda

Motion-1st: Gene 2nd: Jerry
All in favor

Approve Minutes: 2.26.2015

Motion-1st: Gene 2nd: Heather
All in favor

Outreach Update

Barstow High School assessment testing is set for next week. Counselors to go out to the BHS campus to provide education plans. Central High School has not been scheduled even though contact has been made. Penny and Kim are working with Excelsior on a pilot summer bridge program for Excelsior. Excelsior would require their seniors to participate in a two week bridge program before they finish the semester. If this is successful it can be used at other high schools that have expressed interest in the program. Special Programs is heading up the Hispanic Outreach at the Chili Cook off. Fort Irwin is looking into outreaching during the Veterans event taking place.

AP 4240 Academic Renewal & AP 4231 Grade Changes

The committee had no comments or changes to the Administrative Procedures and has approved them to be moved to the next level.

Equity Report

A rubric was created and changes will need to be made to the equity report. A community member will need to be added to the committee. Once schools receive their comments back from the state on the Equity Reports submitted, a subcommittee will be formed to work on the addendum to address the comments received.

Institutional Effectiveness Target for Completion

The committee set targets for two student performance outcomes and decided to maintain all the others.

- College Prepared-to increase the difference between the District average and the state average by 50% over the next 5 years.
- Remedial Rate for English- to increase the difference between the District average and the state average by 50% over the next 5 years.

Summer Committee Membership

All the constituency groups will be asked to still meet during the summer and will bring back who will be their groups representation for the summer.

Other: Penny discussed a conference she attend on acceleration courses. The idea is to limit exit points for students giving a higher overall completion rate.

Student Success & Equity Cmte
Meeting Date: February 26, 2015
Minutes Approved: April 9, 2015



**Barstow Community College
MEETING AGENDA**

***Student Success and Equity Committee
April 9, 2015
3pm
LRC Conference Room***

1. Approve Agenda
2. Approve Minutes: 3.26.15
3. Student Success & Equity Committee Survey
4. Institutional Effectiveness Target for Completion
5. Summer Committee Membership
6. Hispanic Outreach Update
7. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
April 9, 2015
3pm-4pm

Members Present: Carl Yuan, Kim Young, Samera Kabir, Heather Caldon, Joann Garcia, Jerry Peters, Penny Shreve
Absent: Morgan Bohnsack, Maricela Angulo, Nancy Olson, Paulette Pereira, Sandi Thomas, Rich Johnston, Kyri Freeman, Gene Low, Stephen Eaton, Gloria Webster, Megan Freeland, Carole Blake
Guest: Lesia Louro

Approve Agenda

Motion-1st: Samera 2nd: Joann
All in favor

Approve Minutes: 3.26.2015

Motion-1st: Heather 2nd: Jerry
All in favor

Student Success & Equity Committee Survey

Survey results came back from the IEC. They made note of question 8, 12 and 13. Committee discussed and addressed the results.

- The committee asked the IEC Committee chair to discuss with IEC the creation of an outline to having people replaced when they do not attend meetings.
- Have an all college meeting discussing the importance and roles of people on the committee at the beginning of the fall semester.
- The first meeting of the committee for the year; have an agenda item to recap last year and discuss goals/roles for the upcoming year.

Institution Effectiveness Target for Completion

The committee kept the set targets for two student performance outcomes and decided to create aspirational goals for the other items.

- College Prepared-to increase the difference between the District average and the state average by 50% over the next 5 years.
- Remedial Rate for English- to increase the difference between the District average and the state average by 50% over the next 5 years.
- Additional:
 - Unprepared for College, Remedial Rate for Math and ESL, Career Technical Education Rate, Successful Course Completion: Increase the performance outcomes .25% annually with a 5 year increase of 1.25%.
 - Completion of Degrees, Completion of Certificates: 5% increase the first year and reevaluate the data for the following years to create a new goal.

The committee is going to create a workgroup to collect and review data on each yearly cohort to create data driven programs for the students in the cohorts.

Student Success & Equity Cmte
Meeting Date: April 9, 2015
Minutes Approved:

Summer Committee Membership

Faculty was not in attendance at the meeting. Kim will send an email to the Academic Senate and BCFA representatives and discuss feedback at the next meeting. Once everyone has been chosen a time and date will be determined for the summer committee meetings.

Hispanic Outreach Update

Special programs has been attending the Chili Cook-off for 11 years. The staff handed out brochures, spoke about BCC resources and networked with community leaders. The team took over 60 names to follow up with. Elena Ramirez from the Chamber of Commerce and Carmen Hernandez were both identified as possible additions to the committee and the community representative.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
April 23, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 3.26.15
3. Summer Committee Membership/Date and Time
4. Positions - Student Success and Equity
5. Student Success Center Update
6. NROC
7. Enrollment Management/Student Success and Equity
8. Workgroups
9. High School Outreach Update
10. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
April 23, 2015
3pm-4pm

Members Present: Kim Young, Samera Kabir, Joann Garcia, Jerry Peters, Sandi Thomas, Rich Johnston, Kyri Freeman, Gene Low, Gloria Webster, Nancy Olson
Absent: Morgan Bohnsack, Maricela Angulo, Paulette Pereira, Stephen Eaton, Megan Freeland, Carole Blake, Carl Yuan, Heather Caldon, Penny Shreve

Approve Agenda

Motion-1st: Jerry 2nd: Samera
All in favor

Approve Minutes: 4.9.2015

Motion-1st: Jerry 2nd: Gene
All in favor

Summer Committee Membership/Dates & Times

Kim sent emails to Academic Senate and BCFA. Gene will be representing Academic Senate but BCFA still needs to provide a summer representative. Kim will follow up with BCFA. Kim would like to add the new AFS Counselor to the committee. Committee agreed to keep the meetings every other week and at 3pm.

Positions-Student Success and Equity

There are three positions currently being worked on to support the program. The titles will be different then discussed but the duties for the center will be delegated to those positions.

Student Success Center Update

There was no money for reconstructing the building but a plan was comprised to bring the project together. The Student Success Center should be open in the fall.

NROC

NROC is a college readiness system that has English and Math assistance library built in. Students could be given access to get into either math or English. The BCC faculty could imbed it into their course. The cost for product is a dollar per student per year. If NROC has LTI Integration students could to go directly from Moodle to NROC without validations. The committee decided to move towards purchasing this product.

Enrollment Management/Student Success and Equity

There are items that cross between both committees. The overlap became a discussion in Enrollment Management. Starting in the fall both committees will met to review goals and what the committees will be responsible for.

Workgroups

Target for Completion: Look at the 2015-16 cohort data to gather information on what type of programs will need to be created. Volunteers- Jerry, Gene, Nancy, Carl, Rich

Student Success & Equity Cmte
Meeting Date: April 23, 2015
Minutes Approved: May 27, 2015

High School Outreach Update

The team finished working with students on their abbreviated education plan. The team had conversations with 186 students they will be on campus the week of April 27th for orientation and a campus tour. We already have over 20 application for the summer bridge program.

Other

Joann and Kim hosted a focus group for Hispanic students. The event had a diverse group of students. Some ideas included: Hispanic Club, tutoring in Spanish, website in Spanish, bilingual counselor and tutors.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
May 14, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 4.23.15
3. NROC Update
4. Equity Conference Conversation
5. Student Success Center Update
6. Target for Completion Workgroup
7. Workgroup
8. High School Outreach Update
9. Other

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
May 14, 2015
3pm-4pm

Members Present: Kim Young, Jerry Peters, Stephen Eaton, Rich Johnston, Carl Yuan, Nancy Olson, Penny Shreve, Emily De Bruhl, Heather Caldon, Samera Kabir, Gloria Webster
Absent: Maricela Angulo, Megan Freeland, Carole Blake, Sandi Thomas, Gene Low, Morgan Bohnsack, Joann Garcia, Paulette Pereira, Kyri Freeman, Yadira Sandoval

Approve Agenda

Motion-1st: Jerry - 2nd: Samara
All in favor

Approve Minutes: 4.9.2015

Motion-1st: Jerry - 2nd: Gene
All in favor

NROC

The webinar was viewed and the Faculty agreed to make the purchase out of basic skills funds. The program will be pilot it for a year and after a year they will evaluate and make adjustments to purchase more slots.

Workgroups

Kim passed out a guideline for the workgroups. Each group is looking at their section. Checking the goals and objectives to see if we have done it, are we doing enough and where we need to go to. Feel free to add to your group if you see an area not being covered by staff. Contact Kim if you need to add them and she will get them in the group,

Summer Bridge Update

Pull information on Success for Summer Bridge 2014.

Other: Supplemental instruction. Hire a formal successful student as a TA and

CAPP English Accelerated learning in English

Need to capture data. We need to find a way to capture the data. Need a way to evaluate and capture the data. Set up evaluation measures. Need data reported back to the group.



**Barstow Community College
MEETING AGENDA**

**Student Success and Equity Committee
May 27, 2015
3pm
LRC Conference Room**

1. Approve Agenda
2. Approve Minutes: 4.23.15, 5.14.15
3. NROC Update
4. Workgroups
5. Summer Bridge Update

Additional Information:

Barstow Community College
Student Success and Equity Committee Meeting Minutes
May 27, 2015
3pm-4pm

Members Present: Kim Young, Jerry Peters, Stephen Eaton, Rich Johnston, Carl Yuan, Nancy Olson, Penny Shreve, Emily De Bruhl, Heather Caldon, Samera Kabir, Gloria Webster
Absent: Maricela Angulo, Megan Freeland, Carole Blake, Sandi Thomas, Gene Low, Morgan Bohnsack, Joann Garcia, Paulette Pereira, Kyri Freeman, Yadira Sandoval

Approve Agenda

Motion-1st: Samera 2nd: Jerry
All in favor

Approve Minutes: 4.23.2015 & 5.14.2015

Motion-1st: Jerry 2nd: Samera
All in favor

NROC

The webinar was viewed and the faculty decided to make the purchase out of basic skills funds. The product is purchased by the number of FTEs a campus has with a minimum purchase of 3000 units. The program will be piloted it for a year and after it will be evaluated and additional units will be purchased if warranted.

Workgroups

Kim passed out a guideline for the workgroups. Each group is looking at their section of the Student Success Support Plan and the Equity Plan. They should be reviewing the goals and objectives for the progress that has been made for each initiative. The group may work towards additional goals and activities if the goals and activities are general in nature. The group should also outline, suggest process and provide ideas on how to accomplish the goals, objectives and activities of the items that have not been met. The groups should feel free to add staff from the college to their group if they deem necessary.

Summer Bridge Update

To date the 2015 Bridge to College Success program has 45 student signed up from Barstow High School. Silver Valley High School, Excelsior and Baker High School have been emailed the application but none have been turned in. Heather was asked to provide progress information on 2014 Bridge to College Success students.

Other:

Over the summer instructors and staff will be attending sessions on supplemental instruction and CAPP accelerated learning programs. The idea of supplemental instruction is to hire a former successful student in a course as sort of a TA to offer additional assistance during and after class. The accelerated program will shorten the developmental sequences in Math and English courses by reviewing the curriculum to teach what is necessary to succeed in the courses. Studies have shown that it is successful.